

Pinewood Sanitary District

TO THE CLERK OF THE BOARD OF SUPERVISORS OF COCONINO COUNTY AND THE GENERAL PUBLIC: PLEASE TAKE NOTICE THAT THE BOARD OF DIRECTORS OF THE PINEWOOD SANITARY DISTRICT OF COCONINO COUNTY, ARIZONA, WILL HOLD THE MONTHLY BOARD MEETING ON APRIL 10, 2025 AT THE PINEWOOD SANITARY DISTRICT OFFICE, 18044 S. FAIRWAY DR. AT 3:00 PM. PURSUANT TO ARIZONA REVISED STATUTES SECTION 38-431.03 (A)(3), THE BOARD MAY VOTE TO GO INTO ONE OR MORE SEPARATE EXECUTIVE SESSIONS FOR LEGAL ADVICE FOR ANY ITEM ON THIS AGENDA

A. Administration: (Board members only)

1. Open

Len Friedlund (Vice Chairman) called the meeting to order at 3:02pm

2. Pledge of Allegiance

3. Roll Call

Mark Giebelhaus called roll. Mark Giebelhaus, Dick Drinen, Barb Sherman and Len Friedlund were all present. Kass Kral and Joe Hedgecock were absent.

4. Administrative Information

There is no information to present.

5. Approval of the Board Minutes for February 13, 2025

Mark Giebelhaus moved to approve the minutes as written. Dick Drinen seconded.

Ayes: Mark Geibelhaus, Dick Drinen, Barb Sherman, Len Friedlund.

Nays: None

6. Correspondence

Staff stated Waste Management will be increasing their prices on June 1st, but PSD has already accounted for such increases in PSD's FY 25-26 draft budget.

7. March 2025 Budget Review

Barb Sherman reported that PSD is still operating on track with the budget. Any budget savings this year will be put into a separate account for operations expenses PSD will need in the following fiscal year.

8. Operations Report: Plant Operations- David Richardson / Collections- Josh Palmer

DR reported that Twin D is now starting the camera-ing of the sewer lines on a week on, week off basis. PSD hopes they are able to be more full time with us.

The reuse water station is up and running with a few contracts already signed. DR is going to investigate bigger tanks to be able to supply bigger companies/projects.

Plant operations are going smoothly. The plant has dropped the usage of chemicals based on new equipment, which leaves plenty in the budget to get through the rest

of the fiscal year. Staff is working on finding out where each chemical comes from to see how much the prices will increase with tariff impacts.

There are spares for almost everything small, which is good for quick repairs.

Staff is still working on the rebates with APS and just waiting to hear from them.

B. Unfinished Business:

9. Discussion and action regarding new Board member

Unfortunately, Jim Trail could not attend the board meeting, but it was confirmed his nomination and potential vote to appoint to fill the empty seat could continue without his presence. The plan would be to swear him in at the next meeting.

Mark Geibelhaus moved to appoint Jim Trail to the open seat on the Board of Directors. Dick Drinen seconded.

Ayes: Mark Geibelhaus, Dick Drinen, Barb Sherman, Len Friedlund.

Nays: None

10. Discussion and action regarding Ardurra Odell bids

Mike Janes with Ardurra discussed the terms and conditions of the Lake Odell bidding process and contract time frame. Summit Construction Company LLC came in with the lowest bid.

Dick Drinen moved to approve the acceptance of Summit Construction Company LLC's bid for the Lake Odell lift station removal project in the amount of \$1,802,776.00. Mark Geibelhaus seconded.

Ayes: Mark Geibelhaus, Dick Drinen, Barb Sherman, Len Friedlund.

Nays: None

11. Discussion and action regarding Ardurra contract amendment

Legal counsel explained the details of the Ardurra amendment as it relates to the ADEQ consent judgment requirements. The Board of Directors, DR and Mike Janes discussed what is needed and what the amendment is for and the amount for approval.

Dick Drinen moved to approve the amendment in the amount of \$833,016. Barb Sherman seconded.

Ayes: Mark Geibelhaus, Dick Drinen, Barb Sherman, Len Friedlund.

Nays: None

12. Update regarding roof repair

The new roof has been installed on the office, lab and shop building. There are also a few upgrades that are needed which will be made in the 25-26 FY.

C. New Business

13. Discussion and possible action regarding proposed FY 2025-2026 budget

Barb Sherman presented the first draft of the FY 25-26 proposed budget. This will be reviewed and revised before the May 2025 Board Meeting. The budget committee would be providing Coconino County with the budget by June 1st. Many plant side accounts have gone up being that all prices have increased. No action is needed today.

14. Discussion and possible action regarding New Jetter, including truck canyon issues

DR reported that there was an issue in Munds Canyon which resulted in needing to get the Vactor truck up onto the mountain and it caused problems with its size and getting stuck. DR has a quote for a skid mounted Jetter which is a smaller unit that can get into many areas in Munds Park much better. He is in communication with the company about getting into a leasing program with them. No action taken.

15. Discussion and possible action regarding New Blowers for energy savings

DR has obtained several different blower bids. The blowers that PSD uses cost the plant around \$7000.00 each month in just one building. If these blowers were to breakdown, they would have to completely tear them out and take them to a specialty facility to get fixed. If something were to break with the new style blowers, PSD employees would have the ability to fix the issue on the property and save ongoing operations costs in the process. He is working on a leasing option to save money. No action taken.

Call to the public for non-agenda items. No action will be taken on any subject not on the agenda. (Limits to 5 minutes will be enforced)

No one requested to speak.

D. Adjourn

Len Friedlund adjourned the meeting at 3:55pm

Respectfully submitted,

David Richardson

District Manager