

Pinewood Sanitary District

TO THE CLERK OF THE BOARD OF SUPERVISORS OF COCONINO COUNTY AND THE GENERAL PUBLIC: PLEASE TAKE NOTICE THAT THE BOARD OF DIRECTORS OF THE PINWOOD SANITARY DISTRICT OF COCONINO COUNTY, ARIZONA, WILL HOLD THE MONTHLY BOARD MEETING ON MARCH 20, 2025 AT THE PINWOOD SANITARY DISTRICT OFFICE, 18044 S. FAIRWAY DR. AT 3:00 PM.

PURSUANT TO ARIZONA REVISED STATUTES SECTION 38-431.03 (A)(3), THE BOARD MAY VOTE TO GO INTO ONE OR MORE SEPARATE EXECUTIVE SESSIONS FOR LEGAL ADVICE FOR ANY ITEM ON THIS AGENDA

A. Administration: (Board members only)

- 1. Open**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Administrative Information**
 - payroll
 - county banking
 - employee policies
- 5. Approval of the Board Minutes for February 13, 2025**
- 6. Correspondence**
 - customer billing system inquiry
- 7. February 2025 Budget Review**
 - February 2025
 - FY 2025-2026 status
- 8. Operations Report: Plant Operations- David Richardson / Collections- Josh Palmer**
 - new Grade 1 operator-Shawn Kilby
 - Grade 1 testing in March 2025

B. Unfinished Business:

- 9. Discussion and update regarding Ardurra project summary**
- 10. Update regarding roof repair**
- 11. Discussion and update on new Vac Con truck lease options**

C. New Business

- 12. Discussion regarding John Patton (Enviro Tech)**
 - retirement
 - electrical safety training with crews
 - pump maintenance training with plant crew
 - Associate: Jonathan Homer
- 13. Discussion regarding budgeting for new equipment and spare replacement parts**
- 14. Discussion and possible action regarding new billing system**

Call to the public for non-agenda items. No action will be taken on any subject not on the agenda. (Limits to 5 minutes will be enforced)

D. Adjourn

Respectfully submitted,

**David Richardson
District Manager**

