

## Pinewood Sanitary District

TO THE CLERK OF THE BOARD OF SUPERVISORS OF COCONINO COUNTY AND THE GENERAL PUBLIC:  
PLEASE TAKE NOTICE THAT THE BOARD OF DIRECTORS OF THE PINEWOOD SANITARY DISTRICT OF  
COCONINO COUNTY, ARIZONA, WILL HOLD THE MONTHLY BOARD MEETING ON DECEMBER 12, 2024 AT THE  
PINEWOOD SANITARY DISTRICT OFFICE, 18044 S. FAIRWAY DR. AT 3:00 PM.

PURSUANT TO ARIZONA REVISED STATUTES SECTION 38-431.03 (A)(3), THE BOARD MAY VOTE TO GO INTO  
ONE OR MORE SEPARATE EXECUTIVE SESSIONS FOR LEGAL ADVICE FOR ANY ITEM ON THIS AGENDA

### A. Administration: (Board members only)

1. Open
2. Pledge of Allegiance
3. Roll Call
4. Administrative Information
  - update regarding retiring Board Members
  - update regarding Collection Lien policy and per diem policy
5. Approval of the Board Minutes for November 14, 2024
6. Correspondence
  - County letter regarding Special District Annual Report
7. November 2024 Budget Review
8. Operations Report: Plant Operations- David Richardson / Collections- Josh Palmer

### B. Unfinished Business:

9. Update regarding Pinewood Fire Department and new building/sewer
10. Discussion and possible action regarding RH Borden company and I&I monitoring
11. Discussion and possible action regarding Ardurra Engineering Group contract, project status update, and funds release
12. Update on ADEQ timeline/status

### C. New Business

13. Update regarding WIFA draw for Ardurra Engineering Group
14. Update on grant writer from Moonshot Missions
15. Request for Budget / Reserve Plan for unseen events with upcoming deadlines
16. 2025 WIFA Loan application update
17. Discussion regarding property owners and easement disputes

Call to the public for non-agenda items. No action will be taken on any subject not on the agenda.  
(Limits to 5 minutes will be enforced)

### D. Adjourn

Respectfully submitted,

David Richardson  
District Manager