**Pinewood Sanitary District**

**TO THE CLERK OF THE BOARD OF SUPERVISORS OF COCONINO COUNTY AND THE GENERAL PUBLIC: PLEASE TAKE NOTICE THAT THE BOARD OF DIRECTORS OF THE PINEWOOD SANITARY DISTRICT OF COCONINO COUNTY, ARIZONA, WILL HOLD A WORK SESSION BOARD MEETING ON APRIL 18, 2024 AT THE PINEWOOD SANITARY DISTRICT OFFICE, 18044 S. FAIRWAY DR. AT 1:00 PM.**

**PURSUANT TO ARIZONA REVISED STATUTES SECTION 38-431.03 (A)(3), THE BOARD MAY VOTE TO GO INTO ONE OR MORE SEPARATE EXECUTIVE SESSIONS FOR LEGAL ADVICE FOR ANY ITEM ON THIS AGENDA**

**.A. Administration: (Board members only)**

1. **Open**

Bill Spain called the meeting to order at 1:00pm.

1. **Pledge of Allegiance**
2. **Roll Call**

Mark Giebelhaus called the roll. Len Friedlund, Kass Krall, Barb Sherman, Mark Giebelhaus, Dick Drinen, and Bill Spain were present. Bob Timberman was absent.

1. **Administrative Information**

David Richardson is the new District Manager effective April 17, 2024. His contract was pending.

Dick Drinen found ARS 48-2013 which

The District is a level 2 facility requiring grade 2 operators.

1. **Correspondence**

There was no discussion.

1. **Expense Review**

There was no discussion.

**7.  Operations Report**

There was no discussion.

**B. Unfinished Business:**

1. **Discussion and possible action regarding ADEQ / AG consent judgment discussions. The Board may enter into executive session under ARS 38-431.03 (A)(4) for negotiations. The Board may enter into executive session under ARS 38-431.03 (A)(3) for legal advice.**

Legal counsel has been acting as directed in the April 11th 2024 meeting.

1. **Discussion and possible action regarding Royce litigation. The Board may enter into executive session under ARS 38-431.03 (A)(4) for negotiations. The Board may enter into executive session under ARS 38-431.03 (A)(3) for legal advice.**

Dick Drinen moved to go into executive session under ARS 38-431.03(A)(4). Kass Krall seconded the motion. Len Friedlund, Kass Krall, Barb Sherman, Mark Giebelhaus, and Dick Drinen voted in favor. There were zero nay votes. The Board entered into executive session at 1:11pm. The Board entered into general session at 1:52pm.

Barb Sherman exited the meeting at 2:11pm.

1. **Discussion and possible action regarding fixture count for West and East side**

David Richardson presented the fixture account system to the Board. Bill Spain explained that this would be a rate change and needs to follow the proper procedures.

**C. New Business**

1. **Discussion and possible action regarding Munds Park Animal Hill manholes and Tiffany Construction bid**

David Richardson presented the Tiffany Construction bid covering 15 manholes. Safety concerns require the Board’s immediate attention. DR requested funds from the operating budget.

Dick Drinen motioned to approve the Tiffany Construction bid for work on Animal Hill. Len Friedlund seconded the motion. Len Friedlund, Kass Krall, Barb Sherman, Mark Giebelhaus, and Dick Drinen voted in favor. There were zero nay votes.

1. **Discussion and possible action on Munds Park RV Amenity Center**

David Richardson presented his concerns to the Board. The Board supported issuing the permit as long as it passed established standards.

**D. Adjourn**

The meeting adjourned at 2:45pm