**Pinewood Sanitary District**

**Special Board Meeting January 25, 2024**

**A. Administration: (Board Members only)**

**1. Open**

Bill Spain called the meeting to order at 1:03 pm.

**2. Pledge of Allegiance**

**3. Roll Call**

Mark Giebelhaus called the roll. Barb Sherman, Bob Timberman, Bill Spain, Dick Drinen and Mark Giebelhaus were present. Len Friedlund and Kass Kral were absent.

**4. Administrative Information – The February board meeting has been moved to February 29th, 2024**

10/30 rule for publication of legal notices was discussed. A regular meeting will be held February 8th and a Public Hearing and a Special Meeting will be held February 29th.

**5. Discussion and possible action regarding Schuster Construction Costs Escrow Agreement. The Board may enter into executive session under ARS 38-431.03 (A)(4) for negotiations. The Board may enter into executive session under ARS 38-431.03 (A)(3) for legal advice.**

Dick Drinen moved to go into executive session for negotiations. Bob Timberman seconded the motion. Barb Sherman, Bob Timberman, Dick Drinen and Mark Giebelhaus voted in favor. There were zero Nay votes.

The Board entered into executive session under ARS 38-431.03 (A)(4) at 1:13 pm.

The Board entered into general session at 1:17 pm.

Legal counsel was directed to proceed as discussed in executive session.

**6. Discussion and possible action regarding ADEQ / AG consent judgment discussions. The Board may enter into executive session under ARS 38-431.03 (A)(4) for negotiations. The Board may enter into executive session under ARS 38-431.03 (A)(3) for legal advice.**

Dick Drinen moved to go into executive session for negotiations. Bob Timberman seconded. Barb Sherman, Bob Timberman, Dick Drinen and Mark Giebelhaus voted in favor. There were zero Nay votes.

The Board entered into executive session under ARS 38-431.03 (A)(4) at 1:19 pm.

The Board entered into general session at 1:42 pm.

Legal counsel was directed to proceed as discussed in executive session.

**7. Discussion and possible action regarding Royce litigation. The Board may enter into executive session under ARS 38-431.03 (A)(4) for negotiations. The Board may enter into executive session under ARS 38-431.03 (A)(3) for legal advice.**

Dick Drinen moved to go into executive session for legal advice. Barb Sherman seconded. Barb Sherman, Bob Timberman, Dick Drinen and Mark Giebelhaus voted in favor. There were zero Nay votes.

The Board entered into executive session under ARS 38-431.03 (A)(3) at 1:43 pm.

The Board entered into general session at 1:58 pm.

**8. Discussion and possible action regarding WIFA loan update and approach to maximizing loan availability. The Board may enter into executive session under ARS 38-431.03 (A)(3) for legal advice.**

Communication has increased between the Board and WIFA. Bill Spain emailed Evan with WIFA explaining PSD’s fee structure and potential revenue. Brandon Kavanagh explained what “general obligation” meant in response to a question. The Board discussed increasing certain budget line items to reflect more accurate figures. The Budget Review Committee was directed to investigate.

**9. Discussion of possible timeline of rate increase proposals based upon WIFA income requirements. The Board may enter into executive session under ARS 38-431.03 (A)(3) for legal advice.**

Staff has been directed to create a Chart of Accounts. Staff has been directed to update quarterly billing cycle.

Bill Spain explained why the rate increase is being discussed. To receive a portion of the voter-approved WIFA loan, Pinewood Sanitary District needed to show generation of additional money in order to qualify.

Staff was directed to post legal notices regarding a February 29th, 2024 special meeting as a public hearing. Staff was directed to complete necessary paperwork one week prior for regular Board meeting on February 8th, 2024. Staff was instructed that writing articles and letters are a staff function.

**Meeting adjourned at 2:27 pm by Bill Spain.**