**BOARD MEETING MINUTES, PINEWOOD SANITARY DISTRICT**

**November 16, 2023**

**A. Administration: (Board members only)**

**1.  Open**

3:00 pm

**2.  Pledge of allegiance**

**3. Roll Call**

Present: Bill Spain, Bob Timberman, Gail Van Deurzen, Dick Drinen, Kass Kral, Barbara Sherman

Absent: Len Friedlund

**4. Administrative information**

None to report on

**5.  Correspondence**

None to report on at this time.

**6. Tim Hansen of Nordstrom to present 2022/2023 fiscal year end financials**

Tim Hansen gave the highlights of the financial statement.

**7.  Jim Carpenter update on open topics discussed at the November 9th meeting**

Per Jim Carpenter, Mr Corey from Moonshot will have a final edited version of the report back to PSD by Monday.

Michael Janes from Ardurra spoke about the process of the WIFA draws and the need to get on their Board Agenda to get the loans moving. Michael Janes also touched on the Technical Assistance Grant and how it may also be used for environmental study assistance.

Bill Spain asked Michael Janes for an outline of what is needed; 6 weeks, 3 months, 6 months, what staff will be needed, equipment, etc. Michael’s goal is to replace and fix as soon as WIFA money is available. Michael Janes will reach out to Morgan with WIFA to get us on the agenda. Michael Janes also shared that he has to seal all draws for PSD.

**8. Board to meet with Board candidates Glenn Hickman and Mark Haile**

Bill Spain introduced Glenn Hickman to the Board. Glenn introduced himself and gave his background. He is the President of Hickman’s Egg Ranch.

**9. Discussion of Royce/PSD litigation matter CV 2022-0065. The Board may enter into executive session under ARS 38-431.03(A)(3)**

Motion to enter executive session ARS 38-431.03(A)(3): Dick Drinen, Second: Bob Timberman

Ayes: Bob Timberman, Gail Van Deurzen, Dick Drinen, Kass Kral, Barbara Sherman

**10. Discussion and possible vote on Shuster Properties escrow impound construction agreement status and delays. The Board may enter into executive session under ARS 38-431.03(A)(3)**

**11. Discussion about 11/7/2023 Election Results and forward planning. The Board may enter into executive session under ARS 38-431.03(A)(3)**

**12. Discussion with Jim Carpenter about staffing needs. The Board may enter into executive session under ARS 38-431.03(A)(1)**

**B. Unfinished Business: C. New Business Adjourn**

**Clerk of the Board Gail Van Deurzen**